Standard Agreement
between the
Children and Families Commission of San Luis Obispo County
and
Ventura County Office of Education

This "Agreement" is made and entered into by and between the Children and Families Commission of San Luis Obispo County (aka First 5 San Luis Obispo County), a subdivision of the State of California, pursuant to Health and Safety Code 130140.1, hereinafter referred to as "the Commission", whose address is 3220 South Higuera Street, Suite 232, San Luis Obispo, CA 93401 and Ventura County Office of Education, hereinafter referred to as "CONTRACTOR", having its principal office at 5189 Verdugo Way, Camarillo, California 93012, each being a "Party" and collectively the "Parties".

RECITALS

Whereas, First 5 California Commission (F5CA) released a Request for Application (RFA) for IMPACT Legacy on April 9, 2025 to expand access to the Quality Counts California (QCC) quality rating and improvement system (QRIS) and resources for center and home-based ELC educators serving high-need communities and populations not already receiving quality support; and

Whereas, F5CA proposes to achieve their objectives by granting fiscal, regional and local IMPACT Legacy funding to ten regions in the state; and

Whereas, the Commission will receive the grant award on behalf of the Quality Counts California Region 7 and pass through the agreed upon amount of the grant award and agreed upon requirements to CONTRACTOR; and

Whereas, CONTRACTOR is qualified and desires to serve as the Region 7 IMPACT Legacy Hub Lead and Fiscal Lead Agency (FLA) intermediary to fully implement the IMPACT Legacy grant award including subcontracting grant funding to Region 7 IMPACT Legacy counties/consortia Leads and some reporting responsibilities; and

Whereas, the Commission desires CONTRACTOR to provide such services.

A. AGREEMENT

NOW, THEREFORE, in consideration of the acts and promises contained herein the Parties agree as follows:

B. SCOPE OF WORK:

The Commission hereby awards funds to CONTRACTOR, an independent CONTRACTOR, to act as intermediary Fiscal Lead Agency (FLA) on behalf of Region 7, including IMPACT Legacy local consortia leads and Regional Hub lead and agrees that the First 5 California IMPACT Legacy Grant Award Notice (GAN) and all Exhibits, attached hereto and incorporated into this Agreement by reference, will serve as the Scope of Work for this contract.

CONTRACTOR shall work in partnership with the Commission to fulfill the FLA roles and responsibilities identified within the IMPACT Legacy GAN.

C. AGREEMENT PERIOD:

The Agreement period will be July 1, 2026 through June 30, 2027 or upon the completion of obligations stated herein or terminated earlier pursuant to Paragraph J, below, whichever occurs first. Agreement provisions that contain report deadlines or record obligations which occur after Agreement expiration or termination survive as enforceable continuing obligations. The Commission and the CONTRACTOR may extend or amend this Agreement by mutual written consent.

D. FEE SCHEDULE:

The Commission shall act as the FLA lead for the F5CA GAN and retain $10,800 for agreed upon FLA activities.

The Commission shall reimburse CONTRACTOR on a quarterly basis up to a total amount not to exceed $1,300,534.61 based on the FY26-27 budget recorded in the F5CA GAN and Exhibits. The basis for payments under this Agreement shall be cost reimbursement consistent with the GAN.

The CONTRACTOR will subcontract with Region 7 IMPACT Legacy Leads for amounts determined by F5CA and Region 7 Hub Lead. CONTRACTOR will receive invoices and backup documentation quarterly, within a specified reporting window.

The CONTRACTOR will review and ensure invoices are consistent with the F5CA reporting requirements outlined in the GAN, approved budgets, and Exhibits including the use of the F5CA IMPACT Legacy Invoice Template. The Contractor shall work to resolve all disputes and discrepancies with any invoices before submitting for reimbursement.

The CONTRACTOR shall forward verified invoices and backup documentation in a .pdf format via email to the Commission for submission to the QCC Data and Reporting Portal quarterly. Consistent with the GAN and Exhibits, F5CA will reimburse invoiced expenses quarterly to the Commission.

The Commission will initiate the quarterly payment to the CONTRACTOR within three (3) business days of receiving reimbursement from F5CA. CONTRACTOR's failure to submit timely and accurate fiscal information as stipulated in this Agreement or the GAN and Exhibits will cause delay of processing grant award or invoices, rejection of application from consideration, or termination of the grant. Consistent with the GAN and Exhibits, delays in submitting fiscal deliverables may result in a written request by F5CA for an accounting of expenditures or special review of fiscal and grant activity. Commission shall not be required to make any payment other than payments for timely-submitted quarterly invoices.

The CONTRACTOR shall provide payment to Region 7 subgrantees within 30 days after receipt of payment from the Commission.

E. EXPENSES/INCIDENTALS/TRAVEL REIMBURSEMENTS:
CONTRACTOR agrees to comply with the First 5 CA IMPACT Legacy GAN and Exhibits requirements as it pertains to expenses, incidentals and travel reimbursements.

F. INDEPENDENT CONTRACTOR:
This is an independent contractor agreement. The Commission shall bear no responsibility for the payment of wages and benefits to any person providing services under this Agreement, or the First 5 CA IMPACT Legacy GAN and Exhibits. It shall be the sole responsibility of the CONTRACTOR to pay wages or salary and employee benefits and to withhold taxes, unemployment insurance or pay other insurance premiums, including workers' compensation insurance.

G. CONTRACTOR RESPONSIBILITIES
CONTRACTOR agrees to comply with the First 5 CA IMPACT Legacy GAN and Exhibits requirements including, but not limited to, allowable expenses, indirect costs, unspent funds, grant reductions, fees, supplantation and data collection.

H. AMENDMENTS
This Agreement may be amended or modified only by written agreement of all the parties. CONTRACTOR agrees to provide immediate written notice to the Commission if significant changes or events occur during the term of this Agreement which could potentially impact the progress or outcome of the grant including, but not limited to, changes in the CONTRACTOR's management personnel, loss of funding, revocation or suspension of the grant recipient's tax-exempt status (if applicable) or license.

I. DISCRIMINATION:
With respect to all issues associated with this Agreement, the parties and their directors, officers, employees, agents, volunteers and guests shall not discriminate on the basis of race, color, national origin, religion, sex, physical or mental disability, medical condition, ancestry, marital status, age, sexual orientation, citizenship, or status as a covered veteran.

J. TERMINATION
CONTRACTOR agrees to commence and to complete the work within the time schedules outlined within this Agreement and contained in First 5 CA IMPACT Legacy GAN and Exhibits.

If the CONTRACTOR fails to provide in any manner the services required under this Agreement, or otherwise fails to comply with the terms of this Agreement or violates any ordinance, regulation or other law which applies to its performance herein, the Commission may terminate this Agreement by giving thirty (30) calendar days written notice to the CONTRACTOR. CONTRACTOR shall be provided an opportunity to cure any breach of this Agreement identified by the Commission in a notice of Agreement termination during the thirty (30) day termination notice period.

Either party may terminate this Agreement for any reason by giving thirty (30) calendar days written notice to the other parties. Notice of termination shall be in writing to the other parties and be sent by registered mail.

In the event of termination, the CONTRACTOR shall be paid for services performed to the date of termination in accordance with the terms of this Agreement. CONTRACTOR shall refund to the Commission any advanced funds issued in accordance with this Agreement.

K. STATE REQUIREMENTS

This Agreement is funded by a F5CA grant with monies from the California Children and Families Trust Fund (Health & Safety Code 130100-130155). In the event there are insufficient funds in the appropriate accounts administered by F5CA, the State of California, F5CA and/or the Commission shall have no liability to pay any funds to the CONTRACTOR or to furnish any other considerations under the grant; the CONTRACTOR, subsequently, shall not be obligated to perform any provisions of the grant. No funds provided by the Commission shall be used for any political activity or political collaborations. All documents generated by this Agreement are subject to disclosure pursuant to the California Public Records Act.

L. GOVERNING LAW:

This Agreement shall be construed in accordance with, and the rights and duties of the parties hereto shall be governed in all respects by, the laws of the State of California.

M. JURISDICTION AND VENUE

This Agreement shall be construed in accordance with the laws of the state of California and the parties hereto agree that venue for any litigation arising hereunder shall be in San Luis Obispo County, California.

N. INDEMNIFICATION AND HOLD HARMLESS/INSURANCE:

The Commission agrees to indemnify, defend and hold harmless the CONTRACTOR and his officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands attributable solely and exclusively to acts or omissions of the Commission, and the Commissions officers, agents and employees, in performance of this Agreement.

The CONTRACTOR agrees to indemnify, defend and hold harmless the Commission and its officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands attributable solely and exclusively to acts or omissions of the CONTRACTOR, and the CONTRACTOR’s officers, agents and employees, in performance of this Agreement. CONTRACTOR shall require that this indemnification, defense, and hold harmless requirement protecting the COMMISSION shall be included in all contracts with subcontractors.

The Commission agrees to purchase and/or maintain through the duration of this Agreement insurance or liability coverage (such as liability coverage provided by a Joint Powers Agency) ensuring their ability to meet their respective defense and indemnity obligations set forth above. Such insurance or liability coverage shall have a limit of liability of no less than $1,000,000.00 per claim/occurrence, and $2,000,000.00 in the aggregate. The insurance or coverage shall include, as may be reasonable and appropriate given the acts and activities contemplated by this Agreement, commercial general liability, premises liability, automobile liability (owned, non-owned, and hired), professional liability/errors and omissions, employer’s liability, product liability, completed operations, and/or educator’s legal liability coverages. With respect to such coverage(s), the Commission shall provide evidence of such coverage by way of a Certificate of Insurance or Certificate of Coverage upon request.

The CONTRACTOR agrees to purchase and/or maintain through the duration of this Agreement insurance or liability coverage (such as liability coverage provided by a Joint Powers Agency) ensuring their ability to meet their respective defense and indemnity obligations set forth above. Such insurance or liability coverage shall have a limit of liability of no less than $1,000,000.00 per claim/occurrence, and $2,000,000.00 in the aggregate. The insurance or coverage shall include, as may be reasonable and appropriate given the acts and activities contemplated by this Agreement, commercial general liability, premises liability, automobile liability (owned, non-owned, and hired), professional liability/errors and omissions, employer’s liability, product liability, completed operations, and/or educator’s legal liability coverages. To the full extent of the CONTRACTOR respective indemnity obligations, but only up to the agreed limit of liability set forth above, the CONTRACTOR’s insurance or liability coverage agreements shall also be endorsed to extend “additional insured” or “additional covered party” status to all proposed indemnitees, with such coverage to be provided on a “primary” basis. With respect to such coverage(s), CONTRACTOR shall provide evidence of such coverage by way of a Certificate of Insurance or Certificate of Coverage. CONTRACTOR shall require that the insurance requirements of this paragraph including, without limitation, additional covered part requirements, shall apply to all subcontractors.

The parties’ indemnity and coverage obligations shall survive the termination of this Agreement with respect to any claim arising from the parties’ actual or alleged performance or non-performance of or their respective rights, privileges, or obligations existing under this Agreement.

O. SEVERABILITY:
The provisions of this Agreement are divisible. If any such provision shall be deemed invalid or unenforceable, such provision shall be deemed limited to the extent necessary to render it valid and enforceable and the remaining provisions of this Agreement shall continue in full force and effect without being impaired or invalidated in any way.

P. WAIVER:
No delay or omission by the Commission or the CONTRACTOR in exercising any right under this Agreement shall operate as a waiver of that or any other right. No waiver of any provision of this Agreement, or consent to any departure by either party from any provision of this Agreement, shall be effective in any event unless it is in writing, designated a waiver, and signed by the party waiving the breach. Such a waiver shall be effective only in the specific instance and for the purpose for which it is given.

Q. AUDIT
CONTRACTOR shall maintain complete books and records relating to this Agreement on a current basis. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. These documents and records shall be retained for at least 7 years from the completion of this Agreement. CONTRACTOR will permit the Commission to audit all books, accounts or records relating to this Agreement or all books, accounts or records of any business entities controlled by CONTRACTOR who participated in this Agreement in any way. Any SubCONTRACTOR paid by the CONTRACTOR as authorized by the Commission, shall be required by CONTRACTOR to maintain detailed records for all amounts paid and will be required to provide Commission access to those records, if necessary, for the contracted auditing period.

R. OWNERSHIP:
CONTRACTOR agrees to comply with the F5CA IMPACT Legacy GAN and Exhibits requirements as it pertains to ownership.

S. CONFIDENTIALITY AND INFORMATION SECURITY PROVISIONS

The Commission and CONTRACTOR (“Parties”) shall both comply with applicable laws and regulations, including but not limited to The Code of Federal Regulations, Title CFR45, parts 160-164, regarding the confidentiality and security of personal identifiable information (PII).

Personal identifiable information (PII) means any information that identifies, relates to, describes, or is capable of being associated with, a particular individual, including but not limited to, his or her name, signature, social security number, passport number, driver’s license or state identification card number, insurance policy number, education, employment, employment history, bank account number, credit card number, or any other financial information.

Permitted Uses and Disclosures of PII by the Commission and CONTRACTOR:

Permitted Uses and Disclosures: The Parties hereto shall each develop and maintain an information privacy and security program that includes the implementation of administrative, technical, and physical safeguards appropriate to the size and complexity of its operations and the nature and scope of its activities. The information privacy and security programs must reasonably and appropriately protect the confidentiality, integrity, and availability of the PII that it creates, receives, maintains, or transmits; and prevent the use or disclosure of PII other than as provided for in this Agreement. Except as otherwise provided in this Agreement, the Parties may use or disclose PII to perform functions, activities or services identified in this Agreement provided that such use or disclosure would not violate Federal or State laws or regulations.

Specific Uses and Disclosures provisions: Except as otherwise indicated in the Agreement, the Parties will:
Use and disclose PII for the proper management and administration of the Scope of Work (Attachment 1) or to carry out the legal responsibilities of the Parties, provided that such use and disclosures are permitted by law. Take all reasonable steps to destroy or arrange for the destruction of a customer’s records within its custody or control containing personal information which is no longer to be retained in the performance of this Agreement by (1) shredding, (2) erasing, or (3) otherwise modifying the personal information in those records to make it unreadable or undecipherable through any means.

Responsibilities of the Parties:

Safeguards: To prevent use or disclosure of PII other than as provided for by this Agreement. Each party shall provide the other with information concerning such safeguards as may be reasonably requested from time to time.

The Parties shall restrict logical and physical access to confidential, personal (e.g., PII) or sensitive data to authorized users only.

The Parties shall implement appropriate user authentication and authorization procedures. If passwords are used in user authentication (e.g., username/password combination), strong password controls shall be implemented on all compatible computing systems that are consistent with the National Institute of Standards and Technology (NIST) Special Publication 800-86 and SANS Institute Password Protection Policy.

The Parties shall implement the following security controls on each server, workstation, or portable (e.g. laptop computer) computing device that processes or stores confidential, personal, or sensitive data:

Network based firewall and/or personal firewall Continuously updated anti-virus software Patch-management process including installation of all operating system/software vendor security patches.

Mitigation of Harmful Effects. To mitigate, to the extent practicable, any harmful effect that is known due to the use or disclosure of PII by each Party or its subCONTRACTORs in violation of the requirements of this Agreement.

Agents and SubCONTRACTORs of the CONTRACTOR. To ensure that any agent, including a subCONTRACTOR that receives PII for the purposes of this Agreement shall comply with the same restrictions and conditions that apply through this Agreement to both Parties with respect to such information.

Notification of Electronic Breach or Improper Disclosure. During the term of this Agreement, either Party shall notify the other immediately upon discovery of any breach of PII and/or data, where the information and/or data are reasonably believed to have been acquired by an unauthorized person. Immediate notification shall be made to the Ventura County Office of Education (CONTRACTOR) Privacy Officer, or to Children and Families Commission of San Luis Obispo County at (805) 781-4058, as appropriate within two business days of discovery. Prompt corrective action shall be taken to cure any deficiencies and any action pertaining to such unauthorized disclosure required by applicable Federal and State laws and regulations. The Party in breach shall investigate such breach and provide a written report of the investigation to the CONTRACTOR Privacy Officer and/or First 5 as appropriate, postmarked within thirty (30) working days of the discovery of the breach.

T. CONFLICT:

In the event of a dispute arising under this Agreement, the CONTRACTOR and the Commission Superintendent, or their jointly agreed representatives, shall meet to resolve the conflict. If they are unsuccessful in their attempt to resolve the dispute, the matter shall be submitted to binding arbitrator, of the parties' choosing or upon appointment by a Court, with the arbitrator directed to resolve the dispute in the most efficient and cost effective manner. In addition to any damages properly awarded to the prevailing party, attorneys' fees and costs shall also be awarded upon a finding by the arbitrator that the losing party's position was not made or continued in good faith and with reasonable cause or justification.

U. ENTIRE AGREEMENT:

This Agreement supersedes all prior agreements, understandings, and communications between the Commission and the CONTRACTOR, whether written or oral, express or implied, relating to the subject matter of this Agreement and is intended as a complete and final expression of the terms of the agreement between the Commission and the CONTRACTOR and shall not be changed or subject to change orally. The parties further agree and acknowledge that neither of them, nor anyone acting on their behalf, made any inducements, agreements, promises, or representations other than those set forth in this Agreement.

V. NOTICES:

Any notice required or permitted to be given under this Agreement shall be in writing and delivered to the other party at the following respective addresses:

For the Commission:
Children and Families Commission of San Luis Obispo County
Attn: Wendy Wendt, Executive Director
3220 S. Higuera Street #232
San Luis Obispo, CA 93401

For CONTRACTOR:
Ventura County Office of Education
Attn: Alicia McFarland, Director of Early Childhood Programs
5189 Verdugo Way
Camarillo, CA 93012

AUTHORITY TO CONTRACT: The undersigned person, if signing on behalf of an organization, warrants that he or she has the authority to enter into this Agreement on behalf of the CONTRACTOR organization and shall pass on responsibility to successor.

IN WITNESS WHEREOF, this Agreement shall become effective July 1, 2026 if executed by all parties.

APPROVED BY:
Children and Families Commission of San Luis Obispo County

Dawn Ortiz-Legg, Chairperson Date

Wendy Wendt, Executive Director Date

CONTRACTOR

Lisa Cline Date
Executive Director, Internal Business Services
Ventura County Office of Education

IMPACT Legacy
Grant Award Notice

GRANTEE NAME AND ADDRESS First 5 San Luis Obispo 3220 S, Higuera St. Suite 232, San Luis Obispo CA, 93401	**Grant Agreement Number** LEGACY 2023-07 A3
Attention Jason Wells	**Date**
Website www.first5slo.org	June 30, 2026
Telephone 805-781-4058	
List Sub-Grantee Lead Agencies: Regional Hub Lead: First 5 SLO County Leads: San Luis Obispo, Santa Barbara, Ventura	

GRANT DETAILS	Grant Award Amount	Grant Award Start Date	Grant Award End Date
	$5,479,818.32	July 1, 2023	June 30, 2027

First 5 California (F5CA) hereby informs the GRANTEE (above) that the agency has been funded for *IMPACT Legacy*. By signing this Grant Award Notice, the GRANTEE shall comply with and agrees to the terms and conditions set forth in the *IMPACT Legacy* Request for Application, all associated attachments, exhibits, and samples. The IMPACT Legacy RFA is located here for reference: (https://www.ccfc.ca.gov/partners/qris.html#impact).

The anticipated term of the grant is four (4) years with a start date upon grant award execution no earlier than July 1, 2023 and an end date no later than June 30, 2027. **If the F5CA State Commission takes action to reduce or defer the funding upon which this Grant Award Notification (GAN) is based, then the grant will be amended or terminated accordingly.**

In the event of any inconsistency between the articles, attachments, specifications or assurances which constitute this Grant Agreement, the following order of precedence shall apply:

1. This Grant Agreement
2. Request for Application No. GAN *LEGACY 2023*
3. Application response to Request for Application No. GAN *LEGACY* 2023-07 A3

Please return the signed Grant Award Notification within 10 business days via email to:

IMPACT@first5.ca.gov

Or mail to:
First 5 California
Attn: *Kristin Torres*
2399 Gateway Oaks Drive, Suite 120
Sacramento, CA 95833
www.ccfc.ca.gov

First 5 California Grant Representative Kristin Torres	**Title** Education Administrator I
E-mail Address ktorres@ccfc.ca.gov	**Telephone** 279-280-7524

Signature of the First 5 California Delegated Authority and Title or Designee

FIRST 5 CALIFORNIA

Anthony Pane	**Date** 04/24/2026

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

I, as the Authorized Agent, certify that the amount requested is for actual and allowable expenditures incurred for these activities in accordance with this Grant Agreement, and that I am authorized to request this amount on behalf of First 5 San Luis Obispo.

Printed Name of Authorized Agent	**Title**
Wendy L. Wendt	Executive Director, First 5 San Luis Obispo County

E-mail Address	**Telephone**
wwendt@first5slo.org	805-781-4058

Signature of the Authorized Agent and Title

Wendy Wendt	**Date** April 15, 2026

F5CA Fiscal Services Office Use Only

Fund Title	Item	FY	Chapter	Statute	Projected Expenditures
MULTI	MULTI	2023-24	Prop 10	1998	$1,309,292.64
MULTI	MULTI	2024-25	Prop 10	1998	$1,580,506.36
MULTI	MULTI	2025-26	Prop 10	1998	$1,278,684.71
MULTI	MULTI	2026-27	Prop 10	1998	$1,311,334.61
				TOTAL	$5,479,818.32

Funding History	Term From	Term Through	Total Cost of This Transaction
Original	Upon execution by F5CA	6/30/2025	$2,889,799.00
Amendment 1	Upon execution by F5CA	6/30/2025	$0
Amendment 2	Upon execution by F5CA	6/30/2026	$1,295,009.66
Amendment 3	Upon execution by F5CA	6/30/2027	$1,295,009.66

Grant Award Notification (Continued)

Brief Description – IMPACT Legacy Grant
In alignment with Proposition 10, the First 5 California Strategic Plan, 2025-2028, and F5CA's North Star and Audacious Goal, the purpose of IMPACT Legacy is to expand access to the Quality Counts California (QCC) quality rating and improvement system (QRIS) and resources for center and home-based ELC educators serving high-need communities and populations not already receiving quality support. In this last cycle of IMPACT funding, F5CA will promote conditions in state, regional, and local systems that implement QCC structures aligned to sustainability and a Collective Impact model. Objectives towards fulfilling the purpose of IMPACT Legacy include understanding and eliminating barriers to participation and prioritizing children's well-being, workforce engagement and well-being, family engagement, and multilingual learners (MLL).

Fiscal Details:

- The grantee shall comply with the **IMPACT Legacy RFA** (RFA), their approved application, budget, this agreement, and all documentation submitted as part of the Grant Application. Signing this GAN (agreement) confirms that the grantee has read and agrees to those funding details, terms, and conditions.
- The IMPACT Legacy grantee will receive the grant award on behalf of the regional Hub and local consortia and distribute funds via sub-contract/grant to the Hub and local consortia in the amount approved by F5CA (See RFA Appendix C, D, and E for funding allocations).
- Grantee agrees to follow any applicable state law relating to this grant and will meet all fiscal and auditing standards required by F5CA.
- Any grantee receiving these grant funds is required to use the funds only for the intended purposes of this grant.
- Grantee is required to comply with the evaluation, data information requests, and reporting requirements.
- Grantee is required to ensure all tasks, activities, and functions are completed effectively and in a timely manner.
- Grantee is required to submit an Annual Performance Report (APR), as prescribed by F5CA, describing activities and accomplishments for the entire grant period as indicated on the Request for Application.
- Grantee is required to maintain good standing status to be an eligible grantee for the subsequent fiscal year.

Invoice Details:

- Grantee shall submit invoices quarterly, in accordance with Section B, Lead Agency Grantee Roles and Responsibilities and Section 16, Invoices of the Request for Application, invoices shall be submitted through the F5CA Data Hub (Portal) at https://apps.ccfc.ca.gov/datahub/ as follows for each Fiscal Year of the grant agreement:
    - Quarter 1 - July 1 through September 30, 2025: Due date is November 13
    - Quarter 2 - October 1 through December 31, 2025: Due date is February 12
    - Quarter 3 - January 1 through March 31, 2026: Due date is May 14
    - Quarter 4 - April 1 through June 30, 2026: Due date is August 13
- Payment of any invoice will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed invoice detailing all charges and expenses. Failure to use the below-referenced information will result in return of the invoice to the Grantee. Payment will be withheld until the required information is provided. All invoices shall be approved by the F5CA Grant Manager or their designee prior to releasing payment.
- The grantee is accountable for submitting regional invoices quarterly through the QCC Data and Reporting Portal following the end of each reporting period. On a quarterly basis, the grantee will collect standard invoice forms from the regional Hub and each county/consortia within their region and submit as a single invoice to F5CA utilizing the F5CA Reporting Portal (Portal). Quarterly invoices shall include expenses from all consortia, Hub, and the fiscal lead agency activities. Hub and consortia standard invoice forms will be included with each regional invoice.

To receive payment for IMPACT Legacy expenses, the grantee must:

- Maintain compliance with the RFA.
- Maintain compliance with the approved application, which includes the region's Budget and Scope of Work setting forth the planned expenditures.
- Maintain accurate fiscal data in accordance with generally accepted accounting principles and standards for governmental entities and report actual expenditures by category.
- Retain all records related to this grant for at least seven (7) years; or when an audit has been requested, until the date the audit is resolved, whichever is longer.

Budget Category	IMPACT Legacy 2025-26	Revised IMPACT Legacy 2025-26	IMPACT Legacy FY 2026-27
Direct Costs			
PERSONNEL			
Salaries	$ 7,180.00	$ 7,180.00	$ 7,180.00
Benefits	$ 2,870.00	$ 2,870.00	$ 2,870.00
Total Personnel	**$ 10,050.00**	**$ 10,050.00**	**$ 10,050.00**
OPERATIONS			
Hub VCOE	$ 228,371.40	$ 212,046.45	$ 244,696.35
San Luis Obispo COE	$ 316,261.34	$ 316,261.34	$ 316,261.34
Santa Barabara COE	$ 279,932.55	$ 279,932.55	$ 279,932.55
Ventura COE	$ 459,644.37	$ 459,644.37	$ 459,644.37
Other	$ 750.00	$ 750.00	$ 750.00
Total Operations	**$ 1,284,959.66**	**$ 1,268,634.71**	**$ 1,301,284.61**
Total Amount	**$ 1,295,009.66**	**$ 1,278,684.71**	**$ 1,311,334.61**

I, the official named below, hereby request IMPACT Legacy funding in the amounts represented in the above Table. I certify that the information represented on this form and in the Budget Narrative are true and correct to the best of my knowledge and compliant with the requirements of the IMPACT Legcay RFA.

Form Type (Annual Budget, or Budget Amendment): ANNUAL BUDGET
Name of Lead Agency: FIRST 5 SAN LUIS OBISPO COUNTY
Name of Lead Agency Executive Director or Authorized Designee: WENDY WENDT
Signature: [signature] March 10, 2026

First 5 California Only

Fiscal Analyst:			
Program Liaison:	Latresia Miller		
Program Manager:	Kristin Torres		

Budget Category	IMPACT Legacy FY 2023-24 REVISED	IMPACT Legacy FY 2024-25 REVISED	Total Budget REVISED
PERSONNEL			
Salaries	$4,200.00	$4,284.00	$8,484.00
Benefits	$1,680.00	$1,716.00	$3,396.00
Total Personnel	**$5,880.00**	**$6,000.00**	**$11,880.00**
OPERATIONS			
Hub	$196,657.41	$310,834.59	$507,492.00
County 1 - SB	$300,192.00	$321,880.00	$622,072.00
County 2 - SL0	$287,059.08	$415,743.92	$702,803.00
County 3 - VC0E	$507,504.15	$513,927.85	$1,021,432.00
County 4			$0.00
FLA Sub Contract	$12,000.00	$12,000.00	$24,000.00
Other	$0-	$120.00	$120.00
Total Operations	**$1,303,412.64**	**$1,574,506.36**	**$2,877,919.00**
Total Amount	**$1,309,292.64**	**$1,580,506.36**	**$2,889,799.00**

I, the official named below, hereby request Fiscal Lead Agency administrative funding in the amounts represented in the above Table. I certify that the information represented on this form and in the Budget Narrative are true and correct to the best of my knowledge and compliant with the requirements of the IMPACT Legacy RFA.

Form Type (Annual Budget, or Budget Amendment): Budget Amendment

Name of Lead Agency: First 5 San Luis Obispo County

Name of Lead Agency Executive Director or Authorized Designee: Wendy Wendt, Executive Director

Signature: Oct. 24, 2024

First 5 California Only

Fiscal Analyst:		
Program Liaison:	Laxmi Gurajada	9/4/24
Program Manager:	Kristin Torres	8/28/24